

NORTH COUNTY TRANSIT DISTRICT



PROCUREMENT & CONTRACT ADMINISTRATION DIVISION

SOLICITATION CONFERENCE SIGN-IN SHEET

SOLICITATION# 31101

March 14, 2022 @ 9:00 A.M.

810 Mission Avenue, Oceanside, Ca 92054

PLEASE PRINT

NAME: <u>ALAN ATKINSON</u> COMPANY: <u>NCTD</u> TEL: <u>-</u> <input type="checkbox"/> Prime <input type="checkbox"/> Sub <input type="checkbox"/> DBE E-MAIL: <u>-</u>	NAME: <u>LEONARD BRINKERS</u> COMPANY: <u>NCTD</u> TEL: <u>-</u> <input type="checkbox"/> Prime <input type="checkbox"/> Sub <input type="checkbox"/> DBE E-MAIL: <u>-</u>
NAME: <u>AHMAD HASHMI</u> COMPANY: <u>A.B. HASHMI, INC.</u> TEL: <u>760-672-3059</u> <input type="checkbox"/> Prime <input type="checkbox"/> Sub <input type="checkbox"/> DBE E-MAIL: <u>info@abhashmi.com</u>	NAME: <u>JOE MARIANO</u> COMPANY: <u>JM Electric</u> TEL: <u>760 505 9359</u> <input type="checkbox"/> Prime <input type="checkbox"/> Sub <input type="checkbox"/> DBE E-MAIL: <u>jmelectric7020@gmail.com</u>
NAME: <u>Yana Merduke</u> COMPANY: <u>GQ Builders, Inc.</u> TEL: <u>858-756-5001</u> <input type="checkbox"/> Prime <input type="checkbox"/> Sub <input type="checkbox"/> DBE E-MAIL: <u>gqbuiders@gmail.com</u>	NAME: <u>APR Construction Inc</u> COMPANY: _____ TEL: _____ <input type="checkbox"/> Prime <input type="checkbox"/> Sub <input type="checkbox"/> DBE E-MAIL: _____
NAME: <u>Marc Bonich</u> COMPANY: <u>Siege Electric</u> TEL: <u>219-313-4636</u> <input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub <input checked="" type="checkbox"/> DBE E-MAIL: <u>mbonich@siege-electric.com</u>	NAME: <u>Eric Scarbrough</u> COMPANY: <u>APR Construction Inc</u> TEL: <u>619 247 7327</u> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub <input type="checkbox"/> DBE E-MAIL: <u>eric@aprconstruction.com</u>
NAME: <u>Walter Twarog</u> COMPANY: <u>West Coast General</u> TEL: <u>858-245-6251</u> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub <input type="checkbox"/> DBE E-MAIL: <u>wtwarog@wcgoip.com</u>	NAME: <u>Carolina Bernal</u> COMPANY: <u>De la Fuente Construction</u> TEL: <u>619 512 5505</u> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub <input type="checkbox"/> DBE E-MAIL: <u>estimating@dlfci.com</u>

NAME: <u>SHARON WILEY</u> COMPANY: <u>Wiley Construction</u> TEL: <u>(760) 967-0988</u> <input checked="" type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub <input type="checkbox"/> DBE E-MAIL: <u>Wiley@wileyconstruction.com</u>	NAME: _____ COMPANY: _____ TEL: _____ <input type="checkbox"/> Prime <input type="checkbox"/> Sub <input type="checkbox"/> DBE E-MAIL: _____
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MODULAR BUILDING PURCHASE AND INSTALL

Pre-Bid Conference

March 15, 2022

COASTER SPRINTER BREEZE FLEX LIFT

Agenda

- **Staff Involved**
- **Critical Due Dates**
- **Solicitation Process**
- **DBE Requirements**
- **Scope of Work Overview**
- **Where to Submit Bids**
- **Questions & Addenda**
- **Closing**



Staff Involved

Alesia Atkinson

Principal Contract Officer

760-966-6592

aatkinson@nctd.org

Leonard Brinkers

Project Manager

Bradley Saran

Disadvantaged Business Enterprise Liaison Officer (DBELO)



Critical Due Dates

- **Question and/or Clarifications**

March 24, 2022 at 2:00 PM

- **Proposal Submittal**

Electronic Only – April 1, 2022

- **Anticipated Start Date**

May 2022



Solicitation Process

- **Communications:**

- All correspondence in connection with this solicitation must be directed through NCTD's PlanetBids Vendor Portal. Any contact with NCTD during the solicitation period outside PlanetBids is grounds for disqualification.

- **Period of Performance:**

- Contract will be for a 165 calendar days from NTP

- **Award Determination:**

- Contract shall be awarded to the lowest responsive and responsible
- Bids will be opened publicly by PlanetBids

- **Required Bid Documents:**

- Section 08- Submission Documents
- All documents are due at time of bid (will be reviewed for responsiveness)



Solicitation Process (continued)

- Required Bid Documents –Section 08
- Insurance Requirements-Section 07
- Sample Contract-attached to the IFB



Civil Rights Notifications

- **Non-discrimination in Employment**
 - Federal and State EEO requirements are identified in the contract
- **Disadvantaged Business Enterprise**
 - NCTD encourages bidders to provide equal opportunity to DBE's and SB's to participate in the project
 - No specific DBE or SB contract goals
 - Overall agency DBE goal 4.2%



Civil Rights Notifications

- **DBE/SB Role-call**
 - DBE's/SB's in attendance can speak to identify:
 - Firm name
 - Type of work
 - Interest in the project



Civil Rights Notifications

- **DBE Opportunities**

- NCTD's DBE webpage:

- <http://www.gonctd.com/dbe-program>

- Find DBE's: http://www.dot.ca.gov/hq/bep/find_certified.htm

- Apply for DBE certification:

- http://www.dot.ca.gov/hq/bep/business_forms.htm

- Find SB/DVBE or obtain SB/DVBE Certification:

- <https://caleprocure.ca.gov/pages/sbdvbe-index.aspx>

- Minority and Women-owned Financial Institutions:

- <http://www.federalreserve.gov/releases/mob>



Civil Rights Notifications

- **Technical Assistance**

- The Caltrans Office of Business & Economic Opportunity provides businesses with resources and materials to assist them in becoming a certified firm, finding advertised contracts, upcoming events, and more. The Caltrans Office of Business & Economic Opportunity can be found by going to: <http://www.dot.ca.gov/obeo/index.html>
- The Small Business Development Center (SBDC) provides aspiring and current small business owners a variety of free business consulting and low-cost training services including: business plan development, manufacturing assistance, financial packaging and lending assistance, procurement and contracting assistance, and healthcare guidance. To find the nearest SBDC, please go to: <https://www.sba.gov/tools/local-assistance/sbdc>
- The U.S. Small Business Administration (SBA) also provides resources and materials to help aspiring and current small business owners help with loans, investment capital, bonds, counseling sessions and other forms of assistance to small businesses. Information on the SBA can be found at: <https://www.sba.gov>



Scope of Work Overview

- This project is to provide and install one (1) mobile office trailer building, equipped with septic tank, two (2) restrooms, one (1) Americans with Disabilities Act (ADA) accessible from the outside and one (1) standard restroom on the inside interior office space located at Buena Creek SPRINTER Station. Work includes purchase and installation of a mobile office trailer, installation and connection of domestic water and electrical service, striping of two designated parking spots with signage, relocation and restriping of (3) three accessible parking stalls with signage, and 8' tall aluminum fence with a 4' wide secured swing gate.



Where to Submit Bids

- **Electronic Bids Only / April 1, 2022 by 2:00 PM**
 - Late bids are not accepted in the system



Questions & Addenda

- **Questions and or Clarifications**
 - Submit Questions to Planet Bids
 - Answers will be posted on PlanetBids
 - Verbal answers are non-binding
- **Addenda**
 - All addenda will be posted on PlanetBids



Closing

- Carefully review the submittal requirements
- Submit your questions to PlanetBids
- All Addenda will be posted to PlanetBids
- Pre-Bid Conference slides will be posted to PlanetBids

Thank you for your participation.

